

Care and Attention

I agree to accept and follow any NVCL guidelines and instruction from NVCL staff, program leaders, or volunteers. I will use care and attention while using NVCL equipment.

Risks of Injury and/or Damage

Using NVCL equipment may result in property damage or personal injury or harm. NVCL takes no responsibility for loss or harm caused by the use of our equipment or spaces.

NVCL Sewing Machine Guidelines

Equipment will only be available during designated times, and individuals must meet and agree to the following:

- Users must have an NVCL library account in good standing.
- Users must be over the age of 13 to use equipment.
 - Children 13 are not allowed to operate equipment without caregiver support.
- Users must wear appropriate attire while using NVCL equipment: keep long hair tied back, wearing appropriate footwear and long sleeves, dangly jewelry and scarfs should be removed or tied back to be safe and clear of moving equipment.
- Users must take care to keep fingers away from moving parts, and be especially careful around needles when machines are in operation.
- Users who damage or misuse equipment will be charged for repairs or replacement.
- Users will select the right tools for the right materials and return equipment to default before leaving.
- Only use the attachments that are included with the sewing machine – do not bring in outside attachments and try to use them with NVCL equipment.
- The NVCL will not be responsible for storing projects on site.
- Users will not leave projects, equipment or materials unattended. It is their responsibility that equipment is operating as intended and to report any malfunctions to staff immediately.
- Users will turn off power to any equipment before making any adjustments to needles.
- Users will inspect their work area prior to using equipment, checking to be sure there are no sharp or dangerous objects nearby that could be dragged or knocked over by moving fabric or paper.
- If a needle breaks while you are using a sewing machine, do not try to pick it up. Inform a staff member or volunteer who will dispose of the needle properly.
- If you hurt yourself – immediately stop using the machine and inform a staff member or volunteer.
- No food or drinks of any kind are permitted near the sewing machines.
- NVCL is not liable for any damaged materials or belongings of users while they are using NVCL equipment or facilities.
- These guidelines are subject to change without notice.