## MS Office learn and practice: Advanced

This is an in-person event

Date May 30, 2025

Time 10:30 am to 12:00 pm

Location Collaboratory

Event type Collaboratory, Technology classes Page 1 - https://nvcl.ca/ | Accessed: April 19, 2025 - 03:55 PM REGISTER

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**Event overview** 

May 30, 2025

10:30 am to 12:00 pm

Knowledge of Microsoft Office is consistently in the top five requirements in job postings. Want to learn MS Office's most popular applications, Word and Excel? In these hands-on practice sessions, you can work through practice problems to gain the skills you need to use these applications.

In this session we will be focusing on Intermediate and advanced MS Office skills that are relevant to both Word and Excel. This class will be most beneficial to those already comfortable with the basics of MS Office.

May 16: Advanced Word

May 23: Intermediate/Advanced Excel

May 30: Advanced Excel

Registration is recommended. Individual registration only. Dropping in will be permitted if space permits. Limit of 12 spaces.



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## **Other Dates**

Friday, May 16, 2025 - 10:30 am

Friday, May 23, 2025 - 10:30 am

## **Next Events**

Open door community hub

Sunday open door community hub

Sunday, April 20, 2025, 1:00 pm to 4:00 pm

Go to event

Immigrants and newcomers

Immigrant seniors learning circle (beginner/basic level)

Tuesday, April 22, 2025, 1:00 pm to 2:30 pm

Go to event

Teens and tweens

Teen open space

Tuesday, April 22, 2025, 3:00 pm to 6:00 pm

Go to event

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Immigrants and newcomers **English Corner (in-person)** Tuesday, April 22, 2025, 7:00 pm to 8:30 pm Go to event Collaboratory TechConnect drop-in technology help Tuesday, April 22, 2025, 7:00 pm to 8:30 pm Go to event Open door community hub Wednesday open door community hub Wednesday, April 23, 2025, 9:00 am to 12:00 pm Go to event Seniors & tech Seniors' device clinic Wednesday, April 23, 2025, 10:00 am to 11:30 am

Go to event

Children
Toddler storytime
Wednesday, April 23, 2025, 10:00 am to 10:30 am
Go to event
Technology classes
Android help
Wednesday, April 23, 2025, 2:00 pm to 3:00 pm
Go to event
Teens and tweens
Teen open space
Wednesday, April 23, 2025, 3:00 pm to 6:00 pm
Go to event

EXPLORE FULL CALENDAR